



National Interscholastic Athletic Administrators Association, Inc.

Section 1
www.section1niaaa.org

May 15, 2020

Dear Section 1 Colleagues;

I hope this newsletter finds everyone safe and healthy. It is truly hard to fathom how quickly our lives have all changed as a result of Covid-19. On Thursday, March 12th 2020 our District's Leadership team had gathered to address the current public health issue and to map out plans to let staff & students know that school would be closed the following two weeks. This information was to be shared with staff, parents & students on Friday March 13th, and would have included telling staff and students to take their personal items home with them at the end of the school day. I still had my Girls Cheerleading team and Boys Ice Hockey team practicing as they both had advanced to their respective State Championship Events. This was a first for our Cheerleaders and a return to the Boston Garden after a 20 plus year pause for our Boys Ice Hockey Team. The school was abuzz with excitement in anticipation of not only these two events but the start of Spring sports and all that spring time brings to our part of the country. Our meeting had concluded at 4:15pm with a game plan in place to execute on Friday. As we ADs do, I made my plans to inform my coaches and instructional staff. It was at 4:45pm that I received the notice from our Superintendent that school was closed effective immediately and all school events were cancelled. Within a 30minute timespan things changed and along with that bore an ever-changing "New Normal". I am sure each of you have similar stories and events that will "mark the moment" in time for you.

In the days, weeks & months to follow we have all adjusted our game plan, learned new skills, understand and greatly appreciate all the front line workers for all that they do day in and day out, stayed connected with family, friends & colleagues via email, phone , and the various digital platform such as Zoom , Google Hang out , etc. We have asked our staff to adjust their instructional delivery model and find new and innovative ways to connect with their students for remote learning and their student athletes for support, compassion and guidance throughout these unprecedented times. Together we will get through this, it to shall pass, we will stay strong and live on!

Our work in Section 1 has continued during this time span. Although we were not able to meet in person in Atlantic City on March 16th for our Annual Section 1 meeting, I want to extend our deepest gratitude to our good friend of the DAANJ and their Executive Director Robert Hopek and NIAAA Liaison David Suiter for all their handwork and preparation for what would have been an outstanding, in- person meeting on March 16th. Through the use of technology we were able to hold our Section 1 meeting via Zoom on April 21st. We were joined by 2020 NIAAA President Mr. Lanness Robinson, NIAAA Executive Director Dr. Mike Blackburn & NIAAA Assistant Executive Director Mr. Phil Rison. Minutes from our meeting will be sent out to the respective State Executive Director and / or State NIAAA Liaisons for sharing with the membership.

The 2020 Section 1 Scholar Athletes were announced & approved , our Section 1 Female recipient is Isabelle Smith, Westhampton Beach HS , Westhampton Beach NY and our Section 1 Male recipient is John Miceli, Bur & Burton Academy, Manchester VT. The Section 1 Frank Kovaleski Award Nominee, Mr. Bill Bruno , Robbinsville NJ. was announced and approved. Best of luck to these outstanding individuals as they enter the pool for National Award consideration.

2020 Section 1 Summer Institute update from Pete Shambo & Steve Young .

Greetings My Friends,

It is with a sad heart that we announce that this year's Section 1 Summer Institute (2020) has been cancelled. We apologize for the delay in being able to announce this, but the Hotel was playing hard ball about our contract. We were able to work things out with them late last week. Our hope is to be able to offer almost the same course schedule as we had planned next Summer 2021, with the exception of some new courses that should be rolled out by the NIAAA in December. Please remember if you had reservations to cancel them. The Ocean Edge Resort is willing to honor the original rate if you still wish to go with your family on your own. We plan to extend the contract if possible to 2023 and celebrate 20 years for the Institute. We'd love for all of you will consider joining us next year June 27th thru June 30th 2021, if we're able to host the Institute as planned. We'll

be in touch right around the National conference this December to let you know what our plans are. Be well my Friends!!

All the best,

Steve and Pete

The NIAAA Board of Directors held their annual February Board meeting Feb 8-11, at the NIAAA National office in Indianapolis, and their Annual Spring conference call on April 14th .Below please find info from both of these the Board meetings.

**NIAAA Board of Directors
Winter Board Meetings
Feb 8-11, 2020
9100 Keystone Crossing , Indianapolis, IN
Meeting Highlights**

Reported from the February 2020 NIAAA Board of Directors Meeting

The February 2020 Meeting of the NIAAA Board of Directors was called to order by President Lanness Robinson on the afternoon of February 8, 2020. President Robison shared that his theme for the year will be “Be Better”.

1. Board of Directors as Goals for the 2020 year:

New Initiatives:

1. Adopt the Fifth Strategic Plan and communicate to the membership.
2. Communicate to the membership the process and implementation of the At-Large positions, including the policy change regarding the At-Large Election Withdrawal.
3. Support the Membership Committee in addressing underrepresented areas.
4. Support the Professional Development Academy in the development of metrics to evaluate the success and potential growth of the International LTIs and CIAA efforts.
5. Support the Professional Development Academy in defining the role of the cohorts within the structure of NIAAA U.
6. Support recommendations from the Accreditation process.

Ongoing Initiatives:

1. Explore using the Endowment Fund to target additional resources toward new AD’s.
2. Promote the NIAAA Classroom as a professional development resource for the organization.
3. Support initiatives that increase NIAAA membership and promote dual membership status.
4. Support training and implementation initiatives for section and state leaders to expand the use of the NIAAA Membership Portal to conduct business.
5. Use the NIAAA Portal to update annually state associations contact information by October

2.

The below listed individuals were approved by the Board and appointed to the respective listed committees:

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| Certification - | Joey Struwe, CMAA, SD – Section 5 |
| Credentials - | Mike Hunter, CAA, UT – Section 7 |
| Endowment - | Jason Wiberg, CMAA, ND – Section 5 |
| Resolutions - | Deran Coe, CMAAA, NC – Section 3 |

3. Leadership Training:

It was shared with the Board the 1647 LTI Courses were taken at the December 2019 NADC in National Harbor. The Board approved the use of the CIAAA Exam beginning in Tampa December 2020

4. 5th Strategic Planning Sub-Committee Report:

The Leadership Team of **Mark Armstrong**, CMAA, NE, General Chair; **Tris Witkin**, CMAA, CT, Programs Sub-Committee Chair; **Rich Barton**, CMAA, UT, Operations Sub-Committee Chair and **Scott Nordi**, CAA, WA, Finance Sub-Committee Chair submitted the 5th Strategic Plan for the direction of the NIAAA to move forward. Mark Armstrong thanked the Board for the selection of the committee members for the work. The committee discussed the Recommendation, strategies for implementation, party responsible for implementation and initiated date for each initiative within the three committees of finance, programs and operations. The Strategic Planning exercise is for high level thought exchange for a direction, the Board, office staff and NIAAA membership to fulfill each item.

Tris Witkin discussed the Programs Sub-Committee recommendations. Categories centered around Professional Development, Member Benefits, Outreach, Membership & Awards.

Rich Barton discussed the Operations Sub-Committee recommendations. Categories centered around Technology, Membership, Staffing, Office/Facilities, Conference, International, Accreditation/Certification and Advocate/Lobbyist.

Scott Nordi discussed the Finance Sub-Committee recommendations. Categories centered around funding of Additional Revenue Streams, Budget Management, Membership and Operational Management.

On behalf of the Board, President Robinson thanked the 5th Strategic Plan Leadership team for their tremendous leadership and the product produced. The Board is excited to fine tune the plan which will direct the growth of the NIAAA for the next 5-years.

5. Section Meeting Schedule and location (with BOD attendees)

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| Section 1 – Golden Nugget, Atlantic City, NJ | (Jim D. Lanness, Mike) |
| March 16, 5-9 pm | |
| Section 2 – Glade Springs Resort, Daniels, WV | (Jimmy L., Josh, Phil) |
| June 17-19, times | |
| Section 3 – Lake Lanier Resort, Buford, GA | (Jeryl, Lanness, Phil) |
| May 16-17, 2-6 pm | |
| Section 4 – Fairfield Inn Suites, Schaumburg, IL | (Matt, Todd, Phil) |
| June 11-12, times | |
| Section 5 – Ramada Plaza Wyndham, Omaha, NE | (Jaime, Todd, Mike) |
| June 9-10, times | |
| Section 6 – Breckenridge, CO | (Karen, Lisa, Phil) |
| June 10, time | |
| Section 7 – Courtyard By Marriott, Las Vegas, NV | (Greg, Lisa, Mike) |
| March 8, 8 am – 1 pm | |
| Section 8 – Sun River Resort, Sun River, OR | (Larry, Josh, Mike) |

Board of Directors

Conference Call April 14, 2020 – 1:00 pm EST

The meeting was called to order at 1:00 pm, Tuesday, April 14, 2020 by President Lanness Robinson, CMAA, FL. Members present included: Lisa Langston, CMAA, TX, President Elect; Todd Olson, CMAA, ND, Past President; Joshua Scott, CMAA, MO, Secretary; James Davis, CAA, MA, Section 1; Jimmy Lynch, CMAA, PA, Section 2; Jeryl Fischziur, CAA, LA, Section 3; Matt Hensley, CMAA, IL, Section 4; Jaime Sherwood, CMAA, Section 5; Karen Higel, CMAA, CO, Section 6; Greg Van Cantfort, CAA, HI, Section 7; Larry Yeradi, CAA, WY, Section 8; Damian Frassinelli, CMAA, CT, At-Large A; Mike McGurk, CMAA, MO, At-Large B (3 region election); Jamie Sheetz, CMAA, UT, At-Large Region B, Greg Smith, CMAA, WI, NEDC Liaison; Phil Rison, CMAA, NIAAA Associate Executive Director and Dr. Mike Blackburn, CMAA, NIAAA Executive Director.

President Robinson opened the meeting and thanked the Board for their service. Lanness wished all well and hoped families and loved ones were staying safe and healthy in these unprecedented **times**. The Board

acknowledged former board member Bruce Brown, along with other NIAAA members currently struggling with health issues and resolved to keep all in members in our thoughts. President Robinson highlighted the great opportunities to offer professional development opportunities through this pandemic. Lanness continued the push to Be Better.

Action Items:

The February 2020 minutes were reviewed.

On motion by Larry Yeradi, seconded by Todd Olson, the minutes were approved.

Financial – March 31, 2020 financial reports

a. Dr. Blackburn discussed the monthly report. The main reserve account experienced a loss but still resides at 54.7% of the annual budget. Through March the total reserve accounts realized a decrease of \$395,807. Through April 14 the reserves have gained approximately \$263,000 back through the market. \$150,000 was moved from the checking to the CD account in March. The Endowment Fund was down 12.4% in March and finished the month at \$1,293,092.

On motion by Karen Higel, seconded by Greg Van Cantfort, the financial report was approved

Information/Action Items:

1. Professional Outreach Program – Michigan IAAA and the Virginia IAAA requested an outreach for new Athletic Administrators. If both states have the full number of participants requested each outreach would the total cost would be approximately \$24,000 from the Endowment Fund. The outreach would be comprised of teaching 501 and 502 with an online code for 503, as well as 6 scholarships for national conference lodging.

On motion by Larry Yeradi, seconded by Jim Davis, the outreach programs were approved.

Mentoring Committee – Josh Scott recommended the following athletic administrators to serve on the newly formed Mentoring Committee along with the prescribed roll off cycle. *Note – the roll off year is after the annual conference*

a. Chair – Mike Ellson, CMAA, TN – Section 3 – roll off 2024

b. Vice Chair – Jeff Lowell, CAA, WA – Section 8 – roll off 2025

c. Members

Trever Wilson, CMAA, UT – Section 7 – roll off 2022

Geri Witalec-Krupa, CMAA, VT – Section 1 – roll off 2023

Tim Leach, CAA, VA – Section 2 – roll off 2024

Tim Sam, CMAA, OR – Section 8 – do not replace when roll off 2024

Peter Cofran, CAA, NH – Section 1 – do not replace when roll off 2024

K. Paige Hershey, CMAA, TX – Section 6 – roll off 2025

Jen Brooks, CMAA, MO – Section 5 – roll off 2026

Jaquelyn Randall, CAA, IL – Section 4 – roll off 2026

On motion by Joshua Scott, seconded by Lisa Langston, the members and terms were approved.

Extend Tunnels to Towers Initiative – President Robinson highlighted the 2020 initiative for the NIAN. With the current national pandemic which has led to the cancellation of many state conferences, the NIAN requested the Board to extend the 2020 initiative to 2021.

On motion by Jaime Sherwood, seconded by Mike McGurk, the Tunnels to Towers Initiative was extended to 2021.

Operations, Personnel & Policy Sub-Committee – Mike Blackburn discussed the sample evaluations for the office staff and Professional Development Academy positions. Each evaluation was established with current job descriptions.

PDA Leadership Team – Todd Olson reviewed the salary placement and advancement for the PDA Leadership Team. With the current travel situations and safety concerns nationally, the PDA intern positions was placed on hold for the near future.

Adopted Salary Level document – Past President Olson highlighted the salary schedule as adopted by the Board for the office staff.

Staff Salaries - Past President Olson highlighted the salary placement for office staff for 2020-21.

Office Policy Manual – Todd Olson reviewed the work compiled for vacation leave policy and sick/health leave policy currently in place for the NIAAA. In addition, the current OPP manual was made available for review by Board members.

On a motion by Todd Olson, seconded by Jeryl Fischtziur, the OPP Manual was approved.

e. Copyright Position – Dr. Blackburn discussed the current Copyright position, job descriptions and applications that were submitted. Candidates will be interviewed via the online Zoom platform for first round interviews.

5. Section Meeting Reports

a. Section 7 – Greg Van Cantfort discussed the Section 7 meeting in Las Vegas.

The section 7 meeting was held in person in March. 6. Review July Meeting

a. President Robinson opened discussion around the summer Board meeting in July. Mike Blackburn discussed the various groups who were scheduled to come into the NIAAA Office for various obligations. Most of the section meetings have been changed to online Zoom meetings. Significant conversation was held around a drop-dead date for the decision on the Board summer meeting. Other summer meetings will be moved to the Zoom platform in an effort to limit as much travel as possible.

Discussion/Information Items

Board Process for NFHS Citation Selections

a. Citation ranking by Board members – Dr. Blackburn reminded the Board to submit their rankings to him by June 1, 2020. Section representatives were asked to reach out to state leadership to remind them of the Citation and DSA due date of May 1, 2020. The due date was pushed back 30-days due to the impact of COVID-19.

Impact of COVID-19 & Professional Development– Phil Rison discussed the online courses and webinars from March 10 – April 10. 156 regularly attended the initial webinar schedule. Since the pandemic took place, 398 daytime webinars took place from March 25-April 10. Online courses taken from March 16-April 10 was 547. In addition, a series of free workshops have been scheduled for April and May.

Hall of fame Inquiry – President Robinson discussed a request for Board consideration on behalf of a member of the NIAAA. The Board had good conversation but took no action.

Request for Involvement/Endorsement – Phil Rison discussed a request from outside companies and professionals to identify with the NIAAA by using the logo, share information with NIAAA support, or provide special programs on NIAAA platforms. The Board recommend to continue the standard practice to not endorse every company, or person, that have requested. Endorsement acknowledgement from the NIAAA should happen on a case by case situation from the office staff.

NEDC Questions – Greg Smith discussed the NEDC recent Zoom meeting. He discussed the May 6 scheduled meeting to finalize a plan for the Deadwood, SD summer meeting.

Office Lease – Dr. Blackburn discussed the status of the office lease and/or opportunity to expand the office space. The determination was made to stay within the existing work space due to the current pandemic and national economic uncertainties. The office lease agent was made aware that the NIAAA remains interested in potential in-house reconfiguration, or space north of the current office space should it become unoccupied.

Reminders:

Section meetings – Minutes should be sent to the NIAAA office after the section meeting.

Winners of Student Scholarship & Kovaleski Award should be forwarded to the NIAAA Office.

Board members were reminded to contact Chairperson of the committee that they are a liaison to and ask for, or have them consider, any agenda item that they might have for our summer board meeting.

On motion by Jaime Sherwood, seconded by Greg Van Cantfort, the meeting was adjourned.

Respectfully submitted,

Jim

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NIAAA Board of Directors - Section 1 Representative