

NATIONAL INTERSCHOLASTIC ATHLETIC ADMINISTRATORS ASSOCIATION

Section Meeting Minutes

Section: 1

Recorder: Trish Witkin, CMAA

Sunday, December 15, 2019 – 1:00 – 2:30 pm
Gaylord National Resort & Convention Center – National Harbor, Maryland

Number of delegates in attendance: 84

Total number in attendance (including Delegates): 29

Meeting was called to order by Jim Davis, CAA Section 1 Representative to the NIAAA Board of Directors at 1:02 p.m. After welcoming all attendees to the meeting, Jim asked for a moment of reflection honoring colleagues no longer with us. Jim thanked Mike Roy (MA) for checking in attendees and Trish Witkin (CT) for recording minutes.

State leadership introduced members of their state leadership team in attendance at the meeting. CT President Matt Perachi introduced Damian Frassinelli, Region A At Large Candidate.

Approval of Spring, 2019 Minutes:

Motion to accept the minutes from the Spring 2019 Section Meeting (Dozibrin, NH), Suiter, NJ)

Recognition of Award Winners from the Section;

Several Section 1 athletic administrators were recognized as Kovaleski and Whitehead DSA nominees. Whitehead DSA nominees (MA) Tanya Rich, (NJ) Elaine McGrath, (NH) Peter Conklin, (VT) Bob Hingston, (ME) Jeff Ramich. Section 1 Frank Kovaleski nominee from NY, Pete Shambo was recognized.

Section 1 has 4 athletic administrators being recognized at the conference luncheon and conference banquet. Receiving the NFHS Citation from New Jersey is Ted D'Alessio. At the conference banquet, Robert Palazzo (RI) and Dr. Jim Wright (NY) will receive the Bruce D. Whitehead Distinguished Service Award. Carol Dozibrin (NH) will be honored with the Thomas E. Frederick Award of Excellence.

Section 1 also has a national scholarship essay winner. Natalya Newsome, Newport, RI.

Sectional Representation Review:

Lisa Gengras, New Hampshire was placed in nomination to represent Section 1 on the NIAAA Board of Directors. Lisa is the District Athletic Administrator from Nashua Public Schools. She will replace Jim Davis (MA), whose term expires at that same conference. (Shambo, NY/Balsamo, CT)

Review of At-Large Process and Secretary Election in Tampa (Review Qualifications for Secretary)

Section 1 has a candidate up for the Region A At- Large Election being held at this conference. Damian Frassinelli addressed the group, expressing his honor to be serving in this capacity and thanking everyone for their support. Damian recognized those who have served on the NIAAA Board.

Jim reviewed the At- Large Election process to be held in Tampa, FL in 2020. The Region C- Section 3 & 4 at large election will be held. Region A- Sections 1 & 6 will be in the 2022 election. Section 1 will need to identify a candidate at the 2022 section meeting. More information to follow.

Committee Updates:

National Initiative & Assistances Network: Fran Whitten (MA) thanked everyone for participating in the Wounded Warrior Project initiative over the last year. The committee will present a more than \$40,000 check to a representative of the organization at this conference. The 2020 initiative is The Tower to Tunnels organization. Information was included in your conference packet. More to come. The committee is looking to emphasize school involvement. All information is a guide, not to imply this is mandated.

Conference Committee: Damian Frassinelli (CT) encouraged attendees to complete the survey at the close of the conference. The committee uses that to guide planning.

Hall of Fame: Beth Pekala (RI) will roll off the Hall of Fame committee after this year. She encouraged section 1 members to consider submitting a committee application. She also encourage states to complete an application for worthy athletic administrators with national involvement.

Retired AD's: Denny Fries, Retired AD Committee asked members to submit names from state that can serve as a contact. He shared ways states are using retired AD's to support programs and initiatives in states.

Awards: Murphy Hayes (NY) shared that all awards applications will be electronic fillable PDF beginning this spring. The strategic plan may include a few new awards, including New AD and New Middle School AD. There are certificates available on the website to be downloaded for multi sport athlete and academic excellence.

Publications: John DeCola thanked section 1 and Gary Stevens (ME) for the many submissions to the IAA.

Endowment: The Silent Auction wrapped up yesterday. The Fun Run is Tuesday. Already looking at events to be held in Tampa (2020) and Denver (2021). States are reminded to apply for the grant. Eligible once every three years.

Credentials: Sean Dowling (NJ) encouraged all to vote. At this time on 43% of attendees have done so. Some districts firewalls have blocked the email due to it being a mass email. Visit the help desk.

Resolutions: Hoping to become a standing committee. Mental Health, Transgender Participation and School Safety are topics working on currently.

Membership: Membership continues to grow. Looking at ways to increase in those areas where we are lacking.

Sports Facilities- Held their seminar with industry leaders.

Accreditation: Focus now is on the next visit of the accreditation committee. Please complete the survey as that helps the committee.

NIAAA On-Going Business:

A. Professional Development Academy

1. **Cohort:** NIAAA Cohort student began with a pilot at the 2018 national conference. That cohort will conclude at the close of 2019 National Harbor conference. Two leadership

cohorts will begin with the 2019 conference and will conclude at the 2020 conference in Tampa. Discussion is underway regarding future cohorts.

2. Leadership Training Institute:

- a. 627, 630, 631, 705, 707, 721, 511, 640, 715, 723 are all up for review.
- b. Two new courses are in the works. They are Synthetic Turf and Mental Health Issues of an Athlete
- c. The 2020 webinar schedule is available in the NIAAA Classroom under "Webinars"

3. RIAA: A fifth certification opportunity has been launched. The first international certification, the Registered Interscholastic Athletic Administrator (RIAA) is now offered.

B. New Website: The NIAAA launched an upgraded website platform in late September. Members are encouraged to visit the site and review the new social feed. This is a great way to stay in touch with member colleagues.

C. NIAAA Sponsors: Attendees are encouraged to visit the exhibit hall and offer thanks to our sponsors. New sponsors in 2019-20 include Hellas, Final Forms, Life Track Services and DistrictWon.

D. Strategic Plan: The 4th strategic plan will be in its final year during 2020. All 50 recommendations will reach completion. Efforts of the 5th strategic plan got underway during meetings held in Indianapolis in October. Trish Witkin, programs sub-committee chair, provided a brief overview of the process, future meetings and how the plan will be rolled out.

E. Upcoming Key Nomination Deadline Dates:

1. Student Scholarship Essay- Applications are to be sent to the state liaison. Nominees can find the appropriate due dates in the drop down menu.
2. Hall of Fame nominations are due to the NIAAA by July 1.
3. State Award of Merit selections can be submitted to the NIAAA at any time during the year but to be included in the Winter IAA, the application and photo must be received by October 1.
4. Frank Koveleski must be submitted to the NIAAA board representative by a minimum of one week prior to the section meeting.
5. Whitehead applications are due to the NIAAA office by April 1

F. Membership Accomplishments Recognition: Section I was recognized for the membership levels achieved. All 8 states earned commendations. All are dual states, three at record level.

G. Other Sectional Business

- a. Members are encouraged to submit applications to serve on committees.
- b. The 2020 spring section meeting will be held on March 16, 2020 at the Golden Nugget.
- c. There were no recommendations to the Board of Directors.
- d. There are no questions to be addressed at Delegate Assembly
- e. Support the endowment through the silent auction, fun run, raffle and pin sales.
- f. Other Section Items: Pete Shambo and Steve Young reported on the summer institute schedule, including coursework, national faculty, and fun activities. Registration information and hotel information will open this week and is available on the section 1 website www.section1niaaa.org.
- g. A motion was made to accepted the treasurers report as presented by Gary Stevens (Fries, NY/Heustis, RI)
- h. State Conferences and Locations:
 - a) Vermont- March 29-31 Doubletree, Burlington

- b) RI/MA- March 24-27 Resort and Conference Center, Hyannis, MA
- c) NY- March 16-19 Saratoga Hilton, Saratoga Springs, NY
- d) NJ- March 16-20- Golden Nugget, Atlantic City, NJ
- e) NH- May 20-22 Red Jacket Inn, North Conway, NH
- f) ME- April 7-10 Samoset Resort, Samoset ME
- g) CT- March 25-27 Sheraton Rocky Hill CT
- i. Other from the Section membership
 - a) Denny Fries has Section 1 pins if anyone is interested.
 - b) Damian Frassinelli- recognized Glastonbury High School for earning the QPA Award.

H. State Door Prize Drawing- Be reminded of the proper decorum when presenting door prizes.

Meeting adjourned at 2:09 p.m. Hopek, NJ/Dozibrin, NH)